



**FLEMINGTON-RARITAN PARKS & RECREATION COMMITTEE**

**P.O. BOX 2255  
FLEMINGTON, NEW JERSEY 08822  
(908)892-4649  
EMAIL:FLEMINGTONPARKS@GMAIL.COM  
WEBSITE:WWW.FLEMINGTONRARITANPARKS.ORG**

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Area Requested

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Person Responsible

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Alternate Person Responsible

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Reason for Use

\_\_\_\_\_  
Date(s) Requested

\_\_\_\_\_  
Day(s) of Week

\_\_\_\_\_  
Time

\_\_\_\_\_  
Estimated Attendance

Applicant agrees and abides by the rules and regulations as shown. The above named organization complies with Federal and State anti-discriminatory laws. The applicant understands that the Flemington-Raritan Parks and Recreation Committee assumes no responsibility for damage to persons, equipment, or vehicles related to the function.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Director, Flemington-Raritan Parks and Recreation Committee

\_\_\_\_\_  
Date

## I. Application Procedures

- A. Application for use of facilities shall be made via this form to the Flemington-Raritan Parks & Recreation Committee.
- B. Applications must be filed at least one month prior to anticipated use, except in cases of an emergency.
- C. To reserve a recreation area or facility, a Certificate of Insurance as proof of current liability coverage must be provided (except for individual users who shall execute a “waiver of liability to the Township” in lieu of providing a Certificate), and such certificate must include:
  - a. Liability limits of \$1,000,000 for each occurrence for personal injury and bodily injury/property damage.
  - b. It must indicate that athletic participation liability coverage is included for use of Township facilities.
  - c. Raritan Township must be specifically named as an “Additional Insured”.
  - d. It must indicate that the user’s policies will be primary for the “Additional Insured”.

## II. Regulations for Use

- A. The organization, individual, or group using the facility(ies), assume full legal responsibility for breakage or for damage to said property.
- B. Each organization or group granted permission to use facilities shall provide adequate supervision and, where requested by the Flemington-Raritan Parks and Recreation Committee, provide names of those responsible.
- C. All national and state laws, local ordinances, and rules of police and fire departments regarding public gatherings must be strictly complied with.
- D. The organization, individual, or group is responsible for cleaning up the recreational area after use, including placing refuse in proper containers. Equipment or decorations provided by the users of the property must be removed promptly at the conclusion of their use. Forfeiture of their right to use the facility(ies) may result if this rule is not complied with.
- E. In the event of inclement weather the fields shall not be used if use, thereof, would cause damage to the playing area.
- F. Use of the pavilion is limited to a three (3) hour period.
- G. Electricity is for official use only.
- H. This form must be posted during the scheduled time period.
- I. The consumption of alcohol is prohibited.
- J. Parking is limited, please car pool.
- K. All dogs and cats must be leashed at all times.

ALL FEES AND CERTIFICATES OF INSURANCE OR  
“WAIVER OF LIABILITY” FORMS MUST BE SUBMITTED WITH THIS REQUEST

TUCCAMIRIGAN AND MINEBROOK PARKS  
\$35 – THREE HOUR LIMIT  
MORALES CLASSROOM and/or NATURE PRESERVE – NO CHARGE